

Milestones Preschool: 2022-2023 Program & Tuition Schedule

Milestones tuition rates are based on a 211-day academic school year, starting Thursday, July 14, 2022 through Friday, June 23, 2023. Milestones does not offer tuition credits or adjustments beyond the established Personal Time Credit or Extended Leave of Absence option. Tuition is divided evenly over the school year and is not adjusted during extended school breaks. Families are responsible for their specific program's annual tuition unless they provide proper written notice of withdrawal. Milestones offers programs for two-year old's through Pre-Kindergarten (KPrep) children. Preschool students are enrolled in programs based on age and date of birth and for some by meeting a developmental milestone (i.e. potty-trained). Milestones enrolls children in programs that they will be in for the entire school year. Children are not moved on or near their birthdays. Milestones charges a one-time preschool registration fee per child at the time of enrollment.

Preschool Calendar: A copy of our preschool calendar is provided at the end of this document. The preschool calendar has similar school breaks and holidays as the Milestones Charter School Calendar (K-8th grades) but is not identical.

Preschool Programs and Hours of Operation: Milestones Preschool opens at 7:30 a.m. and closes at 5:30 p.m. Our preschool follows a 211-day academic year calendar. Milestones offers a 5 Half-Day, a 5 Full-Day and a 5 Extended Day program. Each of our programs consist of age-appropriate teacher-directed and child-directed activities that focuses on cognitive and social-emotional skills, fine and gross motor development with limited screen time. Age-appropriate expectations allows for an environment of respect and safety. Details to Health & Safety Protocols, Student Conduct & Discipline, Medical Emergency and Visitors/Access to Students policies may be found the our Policies and Procedures Handbook for all preschool and charter school families.

Half Day Programs –

Milestones offers morning session for Twos, Threes and KPrep classrooms. The half-day session is offered from 8:30 a.m. – 12 noon. Students that need to be occasionally dropped off early will be charged a \$5.00 daily fee. Students that are picked up after their scheduled time will be charged a \$5.00 late pick-up fee.

Full-Day Programs –

Milestones offers full-day programs for our Twos, Threes and KPrep Programs. Full-day hours are 8:30 a.m. - 3:30 p.m. The Twos and Threes programs include a daily nap. KPrep students will have a short quiet time after lunch. Students that need to be occasionally dropped off early will be charged a \$5.00 daily fee. Students that are picked up after their scheduled time will be charged a \$5.00 late fee.

Extended Day Programs -

Milestones offers extended day programs for our Twos, Threes and KPrep Programs. Full-day hours are 7:30 a.m. - 5:30 p.m. The Twos and Threes programs include a daily nap. KPrep students will have a short quiet time after lunch. Students that are picked up after 5:30 p.m. will be charged a late pick-up fee of a \$1.00 per minute. The fee will not be waived for families calling prior to a late pick-up.

Tuition Payments

Tuition is an annual fee based on a 211-day school year, divided in either 12 (monthly) or 23 (bi-monthly) payments. Your first payment (July 2021) is a partial payment. Milestones tuition is due on the first school day of each month or on the 1st and 15th school day of the month for those choosing bi-monthly payments. Tuition Milestones accepts cash, check or credit card payments for all tuition charges and school fees. The preferred method of payment is to complete an **Auto-Pay Form** for the school year where your account will be charged based on your payment option. Families enrolling after the start of the school year may have their first month's tuition pro-rated based on the time of enrollment.

Registration Fee - \$100.00- One-time fee for children with continuous enrollment in preschool programs.

Multi-Student Tuition Discount

Milestones offers a 10% tuition discount for families with more than one child paying for a monthly, preschool tuition (Twos – KPrep). The discount will be taken from the monthly total. No discounts are given to K-8th Grade Extended Day fees.

Program Changes

Milestones requires changes to your child's program to start at the beginning of a new month. Families requesting a change their program (i.e. half-day to full-day) must notify the office in writing at least two weeks prior to the start of a new month. Changes will be granted if a spot is available in the requested program.

Withdrawal/Refund Policy

Milestones requires families to complete a **Withdrawal/Refund Form** for withdrawal for all tuition paid programs. For families withdrawing on or before December 18, 2022, a 30-day notice is required. Which would come in the form of a 30-day notice, one month of tuition or a combination of the two. Families that withdraw between December 19, 2022 – April 30, 2023 will be required to provide a 45-day notice or a month and a half of tuition or a combination of the two. Families will be responsible for their remaining tuition balance (May and June) if notification of withdraw is made on or after May 1, 2023. Refunds will be given to families that have remitted tuition beyond the 30-day or 45-day notice. No refunds will be given for registration fees paid. Families may receive copies of their child's school records after all financial obligations have been met. Families choosing to withdraw will not be considered for first in-line availability for upcoming school year enrollment spots.

Personal Time Credit for On-Campus Learners

Milestones will offer a 2 week or half of month's tuition credit to on-campus families once per school year. This credit will be available after a family has made a minimum of three full monthly payments. This credit does not have a cash value, will not rollover to the next school year and can only be used when a child is absent for 10 days. A **Personal Time Credit Form** is required to be completed. Based on payment method or frequency, the credit may be seen with the following month's charge. Milestones will grant a credit "after the fact" due to an unplanned or emergency absence. That credit will be reflected in the next month's charge. Milestones will not refund a prior tuition payment. Credit may not be used during school breaks, as families are not charged for those days.

Extended Leave of Absence

Milestones, within reason, will work with families of preschool students that require an extended leave of absence. The leave will be granted to families that have paid a minimum of three full monthly payments. An extended leave requires more than two full weeks of consecutive absences. Families requesting a leave must complete the **Extended Leave of Absence Form**. Parents should communicate with both the classroom teacher and office personnel regarding specific dates. Those that have a child enrolled in a tuition paid program may hold their child's spot by paying 50% of their monthly tuition. This may be done for no more than one month or four weeks per school year. Families may combine the **Personal Time Credit** with the **Extended Leave of Absence** and provide a half a month's tuition and be absent for 6 weeks. Families that are absent for more than 6 weeks per school year will be required to either pay the entire monthly tuition or will be disenrolled. Disenrolled families may not be considered for first in-line enrollment available for the following school year.

School Meals: Milestones preschool students will be provided meals, (breakfast, lunch & afternoon snack) free of charge, that comply with the USDA's National School Lunch Program requirements. Preschool students will be provided non-flavored fat-free or 1% milk and filtered water. On occasion, 100% fruit juice may be offered at afternoon snack. Menus will be provided monthly for review. While we prefer that families utilize our lunch program, those with a more restrictive diet may bring a meal from home. Families providing their child's lunch should bring them to school in lunchboxes labeled with your child's first and last names. Regardless of lunch participation, all students should bring a filled, re-fillable water bottle to school daily labeled with their first and last names. Filtered water is available to refill their water bottles when required.

Registration Fee - \$100.00- One-time fee for children with continuous enrollment in preschool programs.

Items to be supplied by parents/guardians:

- Supply List Items (to be provided before program start date)
- Diapers (Twos)
- Extra set of clothes stored in clear plastic bag (Ziploc)with your child’s first and last name (2 sets for Twos)
- Refillable water bottle/sippy cup, labeled with child’s first and last name.
- Lunch for those not partaking in our meal program
- Blanket for naptime use (Full-Day/Extended day students – Twos & Threes)
 - Blankets will be laundered regularly on campus

Twos

Maximum 1:8 ratio, children required to be two by October 1, 2022.

Growing vocabularies, expressing feelings and the introduction of colors, shapes, letters, and numbers are focused on in our two-year old room. In addition to fine and gross motor development, two-year old self-help skills, like potty-training, hygiene and dressing, are supported by our teachers. Story time, music & movement and group play allow for cognitive and social growth.

	Annual	Monthly	July
Half Day	\$ 6,640.00	\$ 580.00	\$ 260.00
Full Day	\$ 7,880.00	\$ 690.00	\$ 290.00
Extended	\$ 9,084.00	\$ 796.00	\$ 328.00

Threes

Maximum 1:13 ratio, children are required to be completely potty trained. No diapers or pull-ups. Children required to be three by October 1, 2022.

Teachers will help our students make discoveries for themselves both academically and socially. Becoming a responsible member of the classroom community, feeling confident to take risks with activities and projects will allow for independence. Through circle time, books, table work and a print-rich environment supports preliteracy skills, as does math and science skills with sorting, patterning, and counting.

	Annual	Monthly	July
Half Day	\$ 6,520.00	\$ 570.00	\$ 250.00
Full Day	\$ 7,810.00	\$ 684.00	\$ 286.00
Extended	\$ 9,034.00	\$ 792.00	\$ 322.00

KPrep (Fours)

Maximum 1:15 ratio, children required to be four by October 1, 2022.

The KPrep program is structured around a phonics-based curriculum. This program offers teacher & child directed, challenging activities in the various subject areas of literacy, math, science, and social studies. Circle time/calendar, table work, fine & gross motor and hand’s on activities are utilized in preparing our students for their school age years. Age appropriate expectations allows for an environment of respect and safety.

	Annual	Monthly	July
Half Day	\$ 6,400.00	\$ 560.00	\$ 240.00
Full Day	\$ 7,732.00	\$ 678.00	\$ 274.00
Extended	\$ 8,960.00	\$ 786.00	\$ 314.00

Milestones Preschool Calendar – 2022-2023 School Year

Preschool – (2's, 3's & KPrep)

JULY	11	Preschool Faculty/Staff Return to Campus
	14	<u>First Day of School – On-Campus Preschool</u>
SEPTEMBER	5	Labor Day – No School – Entire Campus
OCTOBER	3 – 7	No School – Fall Break – Entire Campus
NOVEMBER	11	Veterans Day – No School – Entire Campus
	21 - 25	No School – Thanksgiving Break – Preschool (5 Days)
DEC/JAN	19 - 2	Winter Break – No School – Entire Campus (Return on Tuesday Jan 3rd)
JANUARY	16	Martin Luther King Jr. Day – No School – Entire Campus
FEBRUARY	20	Presidents' Day - No School – Entire Campus
MARCH	13–17	Spring Break – No School – Preschool
APRIL	7	Spring Recess – No School – Entire Campus
MAY	26-29	Memorial Day – No School – Friday & Monday
JUNE	<u>23</u>	<u>Last Day of School – Preschool</u>

Preschool Calendar reflects a 211 Day Program.